



Collective Property Mgmt LLC
 22200 W 11 Mile Rd Box #3561
 Southfield, MI 48037-3561
 Website: www.collectivehomes.com
 Phone (248) 377-0102 Fax (248) 377-0173
 Email: Manager@collectivehomes.com (No photos, Scanned documents only)

INSTRUCTIONS:

Go to www.collectivehomes.com to complete your Application

OR

SUBMIT the following items By Fax, Email and/or Mail

1. THIS APPLICATION
2. COPIES OF ID's for all occupants 18 or older and
3. Most Recent Paystub, SSI Statement, Copy of Housing Voucher etc.
 - **PAY APPLICATION FEE By phone OR Drop off/Mail a Money Order to the address above**

You will receive a decision 5-7 business days after we receive ALL the following items. If you are approved, you may pay a deposit of \$500 to hold the home for up to 3 weeks or pay the total Move In amount to move in within 48 hours.

Property Address: _____

APPLICANT

First Name _____ Middle Name _____ Last Name _____

Previous Last Name _____

Cell Phone Number _____

Email address (only provide if you check it daily) _____

Social Security Number _____ - _____ - _____ Date of Birth ____ / ____ / ____

Marital Status: Single Married Separated Divorced

Will you live in this home full time? _____

PETS Type / Breed / _____ Weight _____

Type / Breed / _____ Weight _____

_____ (Initial) **We will not have any pets inside or outside of the home and no visiting pets. I understand I may not later be permitted to have any pets at the property.**

EMERGENCY CONTACT / PERSONAL REFERENCE

Name _____ Phone Number (____) _____ Relationship _____

CURRENT ADDRESS

Address _____ City, State _____ Zip _____

Landlord Name _____ Landlord Phone Number (_____) _____

Rent Amount \$ _____ Dates From ____ / ____ To ____ / ____

LANDLORD REFERENCES (Required)

Address _____ City, State _____ Zip _____

Landlord Name _____ Landlord Phone Number (_____) _____

Rent Amount \$ _____ Dates From ____ / ____ To ____ / ____

Address _____ City, State _____ Zip _____

Landlord Name _____ Landlord Phone Number (_____) _____

Rent Amount \$ _____ Dates From ____ / ____ To ____ / ____

IDENTITY VERIFICATIONS (OTHER Addresses you've resided)

Address _____ City, State _____ Zip _____

Dates From ____ / ____ To ____ / ____

Address _____ City, State _____ Zip _____

Dates From ____ / ____ To ____ / ____

LANDLORD/TENANT CASES

Note: A landlord/tenant case is any time that a property owner, landlord, apartment complex etc filed a case against you in court for nonpayment, late payment, termination of tenancy, etc. Even if you later paid the balance, moved, or did not appear in court.

_____ (Initial) I have had no Landlord/Tenant Cases in the last 3 years

EMPLOYMENT (Must provide most recent paystub with year-to-date earnings, names and contact info)

Employer Name _____

Employer Address _____

City _____ State _____ Zip _____

How long at this job? From ____ / ____ / ____ To ____ / ____ / ____

Salary (after taxes) \$ _____ (circle one) Per: week / biweekly / monthly

Work Phone Number for Employment Verification _____

ADDITIONAL INCOME (must provide proof of this income)

Additional Employment (Employer Name) _____	\$ _____	Per Month
FIA Cash Benefits	\$ _____	Per Month
Social Security/ SSI/ SSD	\$ _____	Per Month
Child Support	\$ _____	Per Month
Other:	\$ _____	Per Month

SECTION 8 / Other Monthly Subsidizing Agency

Case Worker (Name) _____ **Phone Number** _____ **Voucher Size;** _____ **bedrooms**
 Do you have the "Request for Tenancy" form for us to complete? _____
 Is your current landlords rent paid by Section 8? _____
 If yes, have you given your landlord a 30 or 60 day notice? _____
 If yes, On what date are you eligible to move into another home? _____

LIST ALL PEOPLE 18 OR OLDER THAT WILL RESIDE IN THIS HOME (EXCLUDING SELF)

Name _____ Relationship _____ Date of Birth _____
 Name _____ Relationship _____ Date of Birth _____
 Name _____ Relationship _____ Date of Birth _____

LIST ALL CHILDREN THAT WILL RESIDE IN THIS HOME

Name _____ Relationship _____ Date of Birth _____
 Name _____ Relationship _____ Date of Birth _____
 Name _____ Relationship _____ Date of Birth _____
 Name _____ Relationship _____ Date of Birth _____
 Name _____ Relationship _____ Date of Birth _____

Special Request(s) from applicant:

I hereby acknowledge that the information provided is accurate. I understand that this application and otherwise obtained information shall become a part of my future lease and any false information or changes to information provided will be sufficient grounds for forfeiture of Good Faith Deposit, Reversal of approval and/or Eviction. I authorize CPM to verify all information provided verbally or on this application or otherwise discovered. I authorize CPM on behalf of the property owner to perform a credit, background, criminal, eviction, and sex offender's check.

I understand that I may be required to provide proof of previous rental payments and proof of active employment. I understand that I may be denied without disclosure of reason or may be offered acceptance with a higher security.

Residents of Single-Family homes will be billed for all monthly water/sewer/drainage charges over the amount indicated and will be refunded for any low bills.

The undersigned agrees that Application fees are non-refundable, non-transferable and not to be considered a hold fee, rent, deposit etc. Should applicant fail to provide documents requested the application fee will not be refunded. If the home becomes unavailable for any reason the fee is non-refundable.

Applicant Signature _____ Date _____

Office Use Only:

Application Fee Paid \$ _____
Method of Payment _____ Cash _____ Check Number _____ Money Order Number _____

CO-APPLICANT

First Name _____ Middle Initial _____ Last Name _____

Previous Last Name _____

Cell Phone Number _____

Email address _____ (provide only if you check it daily)

Social Security Number _____ - _____ - _____ (**required**) Date of Birth ____ / ____ / ____ (**required**)

Marital Status: [] Single [] Married [] Separated [] Divorced

Will you live in this home full time? _____

Relationship to Applicant _____

CURRENT ADDRESS

Address _____ City, State _____ Zip _____

Landlord Name _____ Landlord Phone Number (_____) _____

Rent Amount \$ _____ Dates From ____ / ____ To ____ / ____

LANDLORD REFERENCES (Required)

Address _____ City, State _____ Zip _____

Landlord Name _____ Landlord Phone Number (_____) _____

Rent Amount \$ _____ Dates From ____ / ____ To ____ / ____

Address _____ City, State _____ Zip _____

Landlord Name _____ Landlord Phone Number (_____) _____

Rent Amount \$ _____ Dates From ____ / ____ To ____ / ____

IDENTITY VERIFICATION (OTHER Addresses you've resided)

Address _____ City, State _____ Zip _____

Dates From ____ / ____ To ____ / ____

Address _____ City, State _____ Zip _____

Dates From ____ / ____ To ____ / ____

EMPLOYMENT INFO (Must provide most recent paystub with year to date earnings, names and contact info)

Employer Name _____

Employer Address _____

City _____ State _____ Zip _____

Work Phone Number for Employment Verification _____

How long at this job? From ____/____/____ To ____/____/____

Salary (after taxes) \$ _____ (circle one) Per: week/ biweekly/ monthly

ADDITIONAL INCOME (provide proof of income)

Additional Employment (Employer Name) _____	\$	Per Month
FIA Cash Benefits	\$	Per Month
Social Security/ SSI/ SSD	\$	Per Month
Child Support	\$	Per Month
Other:	\$	Per Month

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Co-Applicant Signature _____ Date _____